**Evaluation Lead, Central Zone Primary Care Networks**

The Evaluation Lead is a member of the Central Zone Primary Care Network Shared Evaluation Services Team and is responsible for providing evaluation services for the Central Zone PCNs, management of a small team, support for quality improvement initiatives across the zone, research projects and knowledge transfer, and database planning and implementation. This is a shared position between the Central Zone PCN committee and the Red Deer Primary Care Network.

Reporting to the Senior Evaluation Lead, this position works with PCNs of varying size in planning and implementation of evaluation activities including, but not limited to, logic model development, indicator selection, data collection, analysis, report production and dissemination. The role will be required to build relationships, manage expectations, and manage a variety of projects in a complex environment. The role will be expected to create meaningful dashboards and visualizations based on program data to contribute to quality improvement and reporting requirements. This position has responsibilities for privacy policies and training within the PCNs.

**Qualifications:**

* Master’s degree in Evaluation, Social Sciences, or Health-related area.
* Minimum of 8 years of progressively responsible experience in evaluation or performance measurement
* Experience managing employees.
* Previous experience working in a health care setting preferred.
* Understanding of Alberta’s Primary Care Networks and a person-centred strategy for care provision.
* Research, conceptual, and problem-solving skills required to design and manage implementation of monitoring systems and program evaluations.
* Demonstrated ability to develop data collection tools for tracking indicator/measures data.
* Advanced knowledge of and experience with mixed methods and instrument design.
* Ability to analyze and summarize quantitative and qualitative data. Experience with analytical software is an asset, e.g., NVIVO, SPSS
* Ability to work collaboratively with a broad spectrum of external stakeholders including patients, physicians, clinic staff and other health system professionals.
* Experience in, or knowledge of, quality improvement processes
* Capacity for teamwork contribution and individual productivity
* Strong computer skills: Proficient with email, MS Office, and survey design software (REDCaP)
* Familiarity with data visualization software, preferably PowerBI business intelligence software
* Strong Fluency in English language (written and verbal)
* Demonstrates superior writing skills to create clear process documentation, communication, and create high quality, professional, user-friendly reports.
* Ability to effectively communicate evaluation results orally to meet the needs of a variety of audiences.
* Strong project management and organizational skills, with the ability to coordinate and execute several unrelated projects at one time.
* Group facilitation skills.

**Position Requirements:**

* Class 5 Driver’s License
* Vulnerable Sector Check
* Must be able to work occasional evenings and/or weekends.

**Location:** Red Deer Primary Care Network Office, hybrid remote considered.

**FTE: 1.0 - Permanent Position**

**Wage:** Commensurate with experience.

**Interested applicants to submit their resumes to:** [hr@rdpcn.com](mailto:hr@rdpcn.com)

**Application deadline:**  Wednesday, February 28 or until a suitable candidate is selected.

Successful applicants must provide proof of qualifications and a current police information check (PIC) including vulnerable search at the applicant’s expense. The results of the PIC may alter or revoke any offer made.

We would like to thank all applicants for their interest and resumes. Please note, only those candidates chosen to proceed through the selection process will be contacted.